Active projects:

Active projects are determined based on supporting criteria* and timelines of other active projects, with agreement from the requestor(s), stakeholders and the Core User Group.

**1) Accessibility:** Modify attachment icons in various Maximo applications. Currently, the icon for adding an attachment and the icon that indicates an attachment exists on a record can be difficult to see, due to its size and light color. This impacts all users of Maximo, as users may be unaware of their ability to create an attachment or that an attachment exists on a record that they may need to reference. A successful solution would be to display an icon that is both larger in size and brighter color. Ticket INC000002301423.

**Supporting criteria:**
- User impact/high customer satisfaction potential
- Minimum impact on other processes
- Ease of implementation

**Estimated Completion:** November 2018

**2) Finance support:** Create rules in Maximo that would prevent certain types of labor transactions to be saved. Rules are needed to prevent transactions with a Start Date far in the future or far in the past. Having these rules in Maximo will prevent transactions from being entered in financial periods far outside of the current financial period, because when hours are entered far outside the current financial period, it misrepresents the labor hours in the current financial period, which affects financial budgeting reporting. Another rule that is needed is to prevent saving labor transactions greater than a specified number of regular or OT hours in one transaction. This is to prevent incorrect hours from being saved on WOs, thus decreasing the need for correcting entries or transfers. Ticket INC0000002012491

**Supporting criteria:**
- High potential savings
- User impact/high customer satisfaction potential
- Project was 30% complete prior to working on the upgrade and then put on hold until after the upgrade.

**Estimated Completion:** November 2018

**3) Streamlining Project/FM Procurement Support:** Create an interface for Procurement to manage consumables lists. Currently, any changes to the trade-specific consumables lists are made by CIT. This is not a good use of CITs time, as it is not programming support - is it modifying lists of items. There is also a wait time for the change to be made depending on other IT priorities. An interface is being designed so FM Procurement can manage the lists of items as needed. Ticket INCO0001916088.

**Supporting criteria:**
- High potential savings
- High streamlining improvement potential
- Project was 40% complete prior to working on the upgrade and then put on hold until after the upgrade.

**Estimated Completion:** February 2019
4) Stewardship: Implement Maximo for the Cornell Tech campus (Phase 1). The Cornell Tech campus currently uses the TMA system for corrective maintenance work orders. With the goal of utilizing a more robust system while leveraging systems and interfaces already in place at the Ithaca and Geneva campuses, Cornell Tech will be set up as a separate site in Maximo. Phase 1 for this project includes the creation of corrective maintenance work requests (work orders), the assignment of trades, and the trades utilizing the EZMaxMobile application to receive their work and enter information. Additional project phases will include expanding its use to include preventive maintenance/recurring work orders and asset management. Ticket INC000002314927.

Supporting criteria:
- Maximum use of existing technology
- User impact/high customer satisfaction potential

Estimated Completion: March 2019

5) SR Workflow Redesign: Modify the Service Request Workflow to meet new business needs. More info to come...

Supporting criteria:
- High streamlining improvement potential
- Maximum use of existing technology
- User impact/high customer satisfaction potential

6) Streamlining/EMCS Support: Add Maximo Asset Location numbers for Alarm Points in EMCS. The problem of not having Maximo Asset information available in the EMCS database affects EMCS, Zone Management, and our campus partners. The impact is the inability to efficiently gather the data (Asset or Asset Location #) for inputting on relevant Maximo SRs, in order to allow the costs to be tracked against assets entered by EMCS. A successful solution would allow the ability for EMCS operators to view Maximo Asset Locations for alarm points in a convenient location so they can be copied and pasted on the Maximo SR as they enter the SR.

Supporting criteria:
- Maximum use of existing technology
- High streamlining improvement potential

Locations completed: Humphreys Service Building – December 2017; Human Ecology Building (1011) and Martha Van Rensselaer Hall West (1015W) – September 2018.

Other locations to be completed in this project: Stocking Hall, Warren Hall, NYS Veterinary Diagnostic Lab, Klarman Hall, Gates Hall, Upson Hall, Physical Sciences Building, Botanic Gardens Nevins Welcome Center, Cornell Health, Fischell Band Center.

Estimated Completion: TBD
Maximo Priorities Update
November 1, 2018

*Criteria for selecting active projects:*

- User impact/high customer satisfaction potential
- Maximum use of existing technology
- High potential savings
- High streamlining improvement potential
- Minimum impact on other processes
- Existing project support
- Ease of implementation
- High probability of quick results
- Projects that were in progress and then put on hold in late 2017 due to upgrade efforts (and determined there is still a need)

Bug fixes and smaller tasks, such as minor configurations or setting changes will be merged with the larger projects above. As each project nears completion, other open Remedy tickets will be re-evaluated, and active projects will be determined based on the supporting criteria and timelines of other active projects, with agreement from the requestor(s), stakeholders and the Core User Group.

The list of completed projects are posted on the Maximo website.