Facilities Maximo OBIEE
Cornell Maximo Reporting Dashboard

For an overview of how to log in to Facilities Maximo OBIEE, including how to open a dashboard, and general information about dashboards, refer to “Facilities Maximo OBIEE – Getting Started”

Home
The Home tab provides general information about the dashboard.

Preventive Maintenance by Facility
The Preventive Maintenance by Facility will return PMs scheduled for a facility based on the status chosen.

Filter information:
- A Facility Code must be selected.
- The following filters are optional:
  - PM Description: Any word or phrase can be entered
  - PM Status

The results will display the PM number and description, PM asset number and location, route and job plan information, last start date, next start date, and PM status.

Work Order Costs
The Work Order Costs report will return line costs based on a Transaction/Start date range or a SR Reported Date range. This can be a useful way to track employee hours and cost totals.

Filter Information
- The Transaction/Start Date range will default to yesterday’s date. Modify these dates as desired.
- If only filtering by the SR Reported Date, please fill in the SR Reported Date range first and allow time for results to load before clearing out the Transaction/Start Date range.
- All other filters are optional.

The results’ default “View” is by Work Order. Above the results, you have the option to choose other views, such as by Service Request, Employee, or Facility. There is also a “Raw Data” view if you intend to export the data to a spreadsheet.

Open Work Orders
The Open Work Orders report will return work orders that have been open greater than or equal to the number of days entered. This is a useful tool to view work orders that are open and identify if they should be completed.

Filter information:
- A selection of WO Target Start Date or WO Reported Date (created date) field is required.
- Enter # days open in the “Days Open Since....” Field (0 is default)
- If “Days Open” value is left at 0 a WO Work Group (person group) is required
- All other filters are optional
- Only the WO Statuses of “APPR” and “INPRG” are available, since the report is intended to display “open” WOs

The results will display WO information, such as WO #, description, facility code, priority, status, etc. along with related SRs (if any), and assignments and assignment status. The # of days the WO has been open will also be displayed.
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**Work Order Assignments**
The Work Order Assignments report will return employee's assignments on work orders. This is a good tool for see what work is assigned to employees. One way this report is used is by filtering on a Labor Persongroup, which would show all employees in a particular Persongroup.

*Filter Information*
- The Assignment Status is required (multiple statuses can be selected).
- All other filters are optional

By default, the results are sorted by the “Assigned To” Labor Name, and display information such as the Employee’s Craft, Skill, and Assignment Status. SR and Work Order information is also provided, for example, SR#, SR Ownergroup, Maintenance Zone, WO #/description, WO facility code/name and WO status.

**Work Logs by Work Log Date**
The Work Logs by Work Log Date shows work logs created on work orders. This report is useful for managers or tradespeople to view notes such as work that was performed on work orders. Various filters are provided.

*Filter Information*
- Populate dates for the “Work Log Date” range. This is the work log created date.
- All other filters are optional

By default, the results are sorted by the Employee NetID of who created the work log.